

WNYRIC Advisory Council Meeting
May 29, 2009 10:45-noon
Distance Learning Sites- E1B Education Campus, E2 Log2,
GST Wildwood, CA So. Tier West, ON Tech Center

Attendees:

Carol Barber (WNYRIC)	Rosanne Huffcut (WNYRIC)
Darleen Michalak (E1 BOCES)	John Milleville (WNYRIC)
Dick Lydo (WNYRIC)	Bob Spino (E2CC BOCES)
John Brown (Cassadaga Valley)	Rich Nicol (Alfred-Almond)
Maureen Taylor (WNYRIC)	Jean Rexford (WNYRIC)
Jennifer Lilly (WNYRIC)	Heidi Chaves (Lancaster)
Geoffrey Hicks (Sweet Home)	Vincent Vecchiarella (N. Tonawanda)
Sue Kovic (Akron)	Mary Ann Buch (Niagara Wheatfield)
Valerie Winegarden (WNYRIC)	Jonathan Andrews (Starpoint)
Joe DeCerbo (Bolivar Richburg)	Charles Rinaldi (Gowanda)
Chris Smith (Bath CSD)	Mike Graf (CA BOCES)
Sue Benson (E2CC BOCES)	Ralph Wilson (Genesee Valley)
Jane Fosberg (Falconer)	Mike Watson (Allegany Limestone)
Molly Marren (Grand Island for Karen Karmazin)	

1. Advisory Council meeting was called to order at 11:00 a.m. by Rich Nicol.
2. New leadership structure-WNYRIC- John Milleville stated the WNYRIC has established a new leadership structure. The WNYRIC now has four Associate Directors; Rosanne Huffcut, Barb Mocarski, Dick Lydo and Jill Holbrook. Jill will be new chair-person of the Standards Committee beginning at the August meeting, in anticipation of John's retirement in late September.
3. 793 Plan highlights (last one for 2008-09) -
Rosanne reviewed the following highlights:
 - 3.02- Data Warehouse-Enhancements to district trend summary and detailed trend reports implemented. L2RPT- Reports from Level 2 data as a supplement to nySTART are now also available to school districts through the Level 1 Data Warehouse. The deadline for districts to verify data with SED is July 31.
 - 3.06- Data Warehouse- Implementation of teacher level reports. Goal is to implement building level reports using Cognos 8.4 in fall 2009.
 - 4.03- Investigating support of an electronic health system. WNYRIC hosted demos and have finished review process of RFP and will be making a recommendation of adding two vendors for this service at the June board meeting. The two vendors are Snap System and Health Office.
 - 6.04- Web Development-Portal product called Quickr Community allows collaboration with a community. Database and security configuration using

the Tivoli identity management system is completed. Superintendents were able to receive an overview of this product at workshop. Service is now available to school districts.

John/Dick reviewed the following highlights:

- 10.06- Remote support strategy and monitoring software called NPR Support has been implemented at the WNYRIC. This product has long term cost effectiveness benefits.
- 11.03- Development of the WNYRIC's Disaster Recover and Business Continuity plan using planning software called Mitigator. We have been working with consultants since February in the development of gap analysis. WNYRIC developed a Disaster Recovery components survey that was shared with other RICs in collaboration and development of plans and resources. Once the WNYRIC has developed a Disaster Recovery and Business Continuity plan, we plan to offer a service to school districts to assist them in the development of their own disaster recovery plans.

Mary Ann Buch asked if WNYRIC will offer something in writing to districts to supply to auditors in regards to disaster recovery plan. John said this would be available. Carol B. also stated that each district is responsible to develop their own plan, for technology not associated with WNYRIC services.

4. Review of Standards Committee minutes and request for approval of motions:

John Milleville reviewed highlights from Standards Committee meeting held on 4/29/09:

- Meeting dates were reviewed and reminder to members in regards to membership for next year.
- Introduction of Jill Holbrook as Associate Director of Infrastructure in Technology Services and leader of the Standards Committee starting 7/01/09.
- Discussion about creating collaboration of Standards Committee and CSLO services initiatives.
- Preparation for adopting Vista and adding to standards list in August.
- Using blogs for Open Office and Vista to share information and ideas.
- Establishment of vendor confidentiality agreements that requires vendors to sign for all service agreements.
- Report on One to One Computing pilot done at Niagara Wheatfield.
- Update on Identity Management system progress.
- Discussion on Seneca Data server testing.
- Add forms for NComputing and Panasonic.
- Review of Standard's items and some minor changes to some of the language.

Three recommendations from the WNYRIC Standards Committee for Advisory Council action:

Motion 1: Create a new category for Virtualization and add NComputing into it.

Motion 2: Add Panasonic High Speed Network Digital Printer to printer category.

Motion 3: Minor modifications to the Standards list under category 7 and 13.
Motion to approve the three (3) recommendations motioned by Jane Fosberg and seconded by Darleen Michalak. Motion carried unanimously.

5. **FICA minutes review**- Carol gave a brief overview of topics discussed at last FICA meeting. Continued discussion on conferences and Model Schools shared collaboration among the BOCES and the WNYRIC. Next meeting will be held in June.

6. **Next year planning**-

- Leadership: Rich Nicol and Jane Fosberg agreed to continue as leadership members.

Motion to approve Rich Nicol and Jane Fosberg as leaders of Advisory Council was made by John Brown; seconded by Mary Ann Buch. Motion carried unanimously.

- Proposed meeting dates for 2009-2010:
 - September 18, 2009 - 1-3 p.m.
 - December 18, 2009 - 1-3 p.m.
 - March 19, 2010 - 1-3 p.m.
 - May 28, 2010? - Need to look for another May date-Carol has firmed up June 2, 3 and 4 as Superintendent Workshop so the Advisory Council date would be by June 4 from 10:45 a.m. to noon.
 - Council agreed to continue with face to face meeting in September with new services discussion.
 - Council agreed to continue the Q&A session from noon to 1 p.m. prior to start of meetings in December and March.

Jane Fosberg wanted to note a special “thanks” to John Milleville for his dedication and service to the Advisory Council.

Motion to adjourn was made by Rich Nicol and seconded by Tom Nemmer.

Meeting adjourned at 11:45 a.m.

Respectfully submitted:
Valerie Winegarden